

# CONSTITUTION AND BYLAWS CHESAPEAKE CARDIGAN WELSH CORGI CLUB

## ARTICLE I - NAME AND OBJECTIVES

**Section 1** - The name of the club shall be the Chesapeake Cardigan Welsh Corgi Club.

**Section 2** - The objects of the club shall be to:

- encourage and promote quality in the breeding of purebred Cardigan Welsh
- Corgis and to do all possible to bring their natural qualities to perfection;
- urge members and breeders to accept the standard of the breed as approved by The American Kennel Club as the only standard of excellence by which Cardigan Welsh Corgis shall be judged;
- do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike competition at:
  - Dog shows
  - Obedience trials
  - Tracking tests
  - Herding tests/trials
  - Agility trials

(d) conduct the following events under the rules and regulations of The American Kennel Club:

- Sanctioned matches
  - Dog shows
  - Obedience trials
  - Tracking tests
- Herding tests/trials
- Agility trials

**Section 3** - The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

**Section 4** - The members of the club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

## BYLAWS

### ARTICLE I -MEMBERSHIP

**Section 1 - Eligibility.** There shall be four types of membership open to all persons who are in good standing with The American Kennel Club and who subscribe to the purposes of this club. The membership categories are: Individual, Household, Junior and Associate.

- Individual membership shall be open to person 18 years of age and older.
- Individual members shall enjoy all the Privileges of the Club including voting and holding office.

- Household membership shall be open to two adults residing in the same household. Each shall be entitled to a separate vote and to hold office.
- Junior membership shall be open to persons 10 to 17 years of age. Junior members cannot vote or hold office. They may convert to individual members upon reaching their 18th birthday.
- Associate membership shall be open to all person 18 years of age and older at a reduced rate. Associate members enjoy all the Privileges of the Club except that they cannot vote or hold office. Associate membership is open to those persons who wish to support the club but are unable to regularly attend meetings. Associate members are not counted in determining a quorum.

While membership is to be unrestricted as to residence, the club's primary purpose is to be representative of the breeders, exhibitors and owners in its immediate area.

**Section 2 - Dues.** Membership dues shall not exceed \$15.00 per year for Individual Membership, \$25.00 per year for Household Membership, \$5.00 per year for Junior Membership and \$10.00 per year for Associate Membership, payable on or before the 1st day of January of each year. A member who joins after September 1st will not be required to pay dues due the following January 1st. No member may vote whose dues are not paid for the current year. During the month of November the Treasurer shall send to each member a statement of dues for the ensuing year.

**Section 3 - Election to Membership.** Each applicant for membership shall apply on a form approved by the board of directors and which shall provide that the applicant agrees to abide by the constitution and bylaws and the rules of The American Kennel Club. The application shall state the name and address of the applicant. Accompanying the application shall be the appropriate dues payment for the current year. All applications are to be filed with the Treasurer and each application is to be read at the first meeting of the club following its receipt. Each applicant will be required to attend one club meeting before their application for membership can be voted on. At the next club meeting following the applicant's attendance at a meeting the applications will be voted upon and affirmative votes of two-thirds of the members present and voting by secret ballot at that meeting shall be required to elect the applicant. Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

**Section 4 -Termination of Membership.** Memberships may be terminated by:

- Resignation. Any member in good standing may resign from the club upon written notice to the Corresponding Secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and are incurred on the first day of each fiscal year.
- Lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of the fiscal year, however, the board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person, whose dues are unpaid, be entitled to vote at any meeting. A person whose membership has lapsed must go through the regular process of applying for membership in order to become an active member again
- Expulsion. A membership may be terminated by expulsion as provided in Article VI of the bylaws.

## ARTICLE II - MEETINGS AND VOTING

**Section 1 - Club Meetings.** Meetings of the club shall be held quarterly in the Washington, DC area at such date, place and hour as may be designated by the board of directors. Written notice of each such meeting must be mailed, or e-mailed by the Corresponding Secretary or the Newsletter Editor at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing.

**Section 2 - Special Club Meetings.** Special club meetings may be called by the President, or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the board; and shall be called by the Corresponding Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held in the Washington, DC area at such place, date and hour as way be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed, or e-mailed, by the Corresponding Secretary at least five days and not more than 15 days prior to the date of the meeting, and such notice shall state the purpose of the meeting and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the members in good standing.

**Section 3 - Board Meetings.** Meetings of the board of directors shall be held quarterly and at such place, date and hour as may be designated by the board. Notice of each such meeting shall be mailed, ore-mailed, by the Corresponding Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the board.

**Section 4 - Voting.** Each active member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which the member is present. Proxy voting will not be permitted at any club meeting or election. An active member is defined as one who attends at least two general membership meetings a year. Any member who cannot attend the required two meetings may be granted a waiver from the Board.

## ARTICLE III - DIRECTORS AND OFFICERS

**Section 1 - Board of Directors.** The board shall be comprised of the officers and two directors, all of whom shall be members in good standing and all of whom shall be elected for two-year terms at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors. No two members from the same household may hold positions on the Board at the same time.

**Section 2 - Officers.** The club's officers, consisting of the President, Vice President, Corresponding Secretary, Recording Secretary and Treasurer, shall serve in their respective capacities both with regard to the club and its meetings and the board and its meetings.

- The President shall preside at all meetings of the club and of the board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.
- The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
- The Recording Secretary shall keep a record of all meetings o e club and the board and of all matters of which a record shall be ordered by the club.

- The Corresponding Secretary shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office and carry out such other duties as are prescribed in these bylaws.
- The Treasurer shall collect and receive all moneys due or belonging to the club and maintain a roll of the members along with their addresses. Moneys shall be deposited in a bank designated by the board, in the name of the club. The books shall at all times be open to inspection by the board and a report shall be given at every meeting of the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the board of directors shall determine.

**Section 3 - Vacancies.** Any vacancies occurring on the board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the board.

#### **ARTICLE IV -THE CLUB YEAR, ANNUAL MEETING, ELECTIONS**

**Section 1 -Club Year.** The club's fiscal year shall begin on the 1st day of January and end on the last day of December. The club's official year shall begin immediately at the conclusion of the election and the annual meeting and shall continue through the election at the next annual meeting.

**Section 2 - Annual Meeting.** The annual meeting shall be held in the month of December, at which officers and directors for the coming year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

**Section 3 - Elections.** The nominated candidate receiving the greatest number of votes for each office shall be declared elected.

**Section 4 - Nominations.** No person may be a candidate in a club election who has not been nominated. During the month of June, the board shall select a Nominating Committee of three members and two alternates, not more than one of whom may be a member of the board. The Corresponding Secretary shall immediately notify the committee members and alternates of their selection. The board shall name a chair for the committee and it shall be such person's duty to call a committee meeting, which shall be held on or before July 15th.

- The committee shall nominate one candidate for each position on the board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Corresponding Secretary in writing.
- Upon receipt of the Nominating Committee's report, the Corresponding Secretary shall before August 1st notify each member in writing or by e-mail of the candidates so nominated.
- Additional nominations may be made at the September meeting by any member in attendance, provided that the person so nominated does not decline when their name is

proposed, and provided further if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Corresponding Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.

- Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

## **ARTICLE V- COMMITTEES**

**Section 1** - The board may each year appoint standing committees to do the work of the club in such matters as specialty shows, obedience trials, herding events, agility trials, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects.

**Section 2** - Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

## **ARTICLE VI - DISCIPLINE**

**Section 1 -American Kennel Club Suspension.** Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

**Section 2 - Charges.** Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the club or the breed. Written charges with specifications must be filed in duplicate with the Corresponding Secretary together with a deposit of \$50.00, which shall be forfeited if such charges are not sustained by the board following a hearing. The Corresponding Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than three weeks or no more than six weeks thereafter. The Corresponding Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in their own defense and bring witnesses if he/she wishes.

**Section 3 - Board Hearing.** The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may, by a majority vote of those present, suspend the defendant from all privileges of the club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and filed with the Corresponding Secretary. The

Corresponding Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

**Section 4 - Expulsion.** Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the club, to be held within 60 days but not earlier than 30 days after the date of the board's recommendation of expulsion. The defendant shall have the privilege of appearing on his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation, and shall invite the defendant, if present, to speak on his/her own behalf if they so wish. The members shall then vote by secret ballot on the proposed expulsion. A two-thirds vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board's suspension shall stand.

## **ARTICLE VII -AMENDMENTS**

**Section 1 -** Amendments to the constitution and bylaws may be proposed by the board of directors or by written petition addressed to the Corresponding Secretary signed by 20 percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board and must be submitted to the members with recommendations of the board by the Corresponding Secretary for a vote within three months of the date when the petition was received by the Corresponding Secretary.

**Section 2 -** The constitution and bylaws may be amended by a two-thirds vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

## **ARTICLE VIII - DISSOLUTION**

**Section 1 -** The club may be dissolved at any time by the written consent of not less than two-thirds of the members. In the event of dissolution of the club other than for the purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club but after payment of the debts of the club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the board of directors.

## **ARTICLE IX •ORDER OF BUSINESS**

**Section 1 -** At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll call  
Minutes of last meeting  
Report of President  
Report of Recording Secretary  
Report of the Corresponding Secretary  
Report of Treasurer  
Reports of committees  
Election of officers and board (at annual meeting)  
Election of new members

Unfinished business  
New business  
Adjournment

**Section 2** - At meetings of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

Reading of minutes of last meeting  
Report of Recording Secretary  
Report of the Corresponding Secretary  
Report of Treasurer  
Reports of committees  
Unfinished business  
New business  
Adjournment

#### **ARTICLE X- PARLIAMENTARY AUTHORITY**

**Section 1** - The rules contained in the current edition of "Robert's Rules of Order, Newly Revised" shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.

Revised March 2011  
Revised 11/24/98